

**OFFICE OF THE REGISTRAR : BODOLAND UNIVERSITY**

Debargaon, P.O. Rangalikhata  
Kokrajhar – 783370, BTC, Assam.  
[bodolanduniv@gmail.com](mailto:bodolanduniv@gmail.com)



Tel./Fax No. 03661-277183 (O)  
Tel. No.  
Mobile No.

F. No – 4/1/2010-DoNER(NEC)/B.2/ 1274

date- 20/12/2022

**Notice Inviting Tender**

Sealed Tenders are invited from reputed manufactures/authorized dealers/suppliers for Supply, Installation and Commissioning of furniture & fixtures, conference system etc at NEC sponsored project of Bodoland University. Detailed specification of the items, terms & conditions etc are given below. Last date of submission of Tender with all relevant papers is 28/12/2022 up-to 12:00 noon to be submitted at Tender box of Bodoland University.

The tender should be submitted in one sealed envelope containing two separate envelopes i.e. Part –I TECHNICAL BID and Part –II FINANCIAL BID. The technical bid shall be opened on above mentioned date and time and the financial bid of only those bidders who qualify in technical bid shall be opened on the same date or at a later date which shall be intimated to the bidder whose technical bid are found to be valid. Detailed specification and any other special features along with company manuals, receipt of Tender fee deposited should be submitted with their Technical bid. Tentative cost is Rs. 31.30 lakh only.

The bidders are advised to visit the website [www.buniv.edu.in](http://www.buniv.edu.in) for download the detail forms.

The tender fee for an amount of Rs. 3,000/- (non-refundable) and EMD 2% of total quoted amount (Re-fundable) should be deposited in the Bodoland University Account No. 31607155480, IFSC Code- SBIN0007379 by online mode. The receipts of the tender/EOI fee and EMD deposited should be submitted along with the technical bid. In case, if any Bandh/Holiday falls in any respect/sequence, the sequence will be held in the next working day.

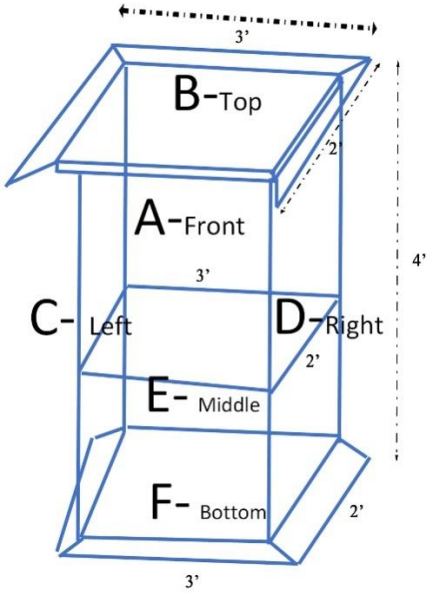
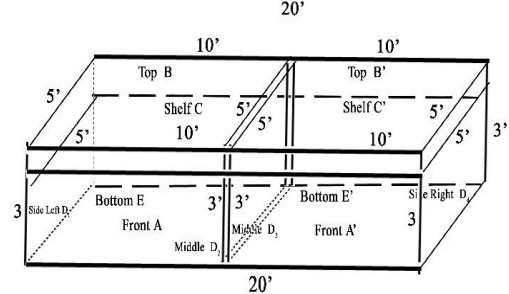
The university authority reserves the right to reject or accept any one or all tender without assigning any reasons thereof.


Registrar

Copy to :-

1. The P.S to the V.C for kind appraisal to him.
2. The Finance Officer, i/c, for information.
3. Prof. Sandeep Das, P.I. NEC sponsored Project for information.
4. The System Administrator for upload in university website.
5. The Member Secretary, Purchase Committee for information.

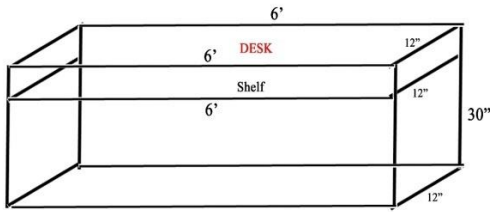
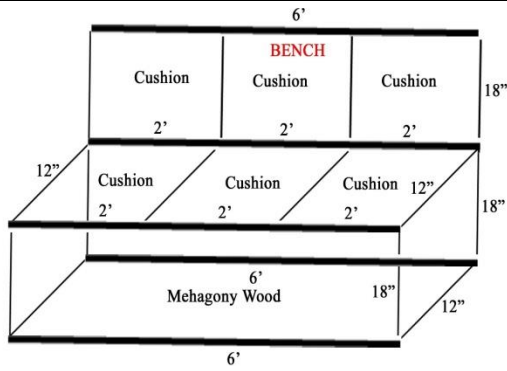
Registrar

	Particulars	Photo	Specification
1	Wooden Podium		<p>A-Front side: 4' X 3' with 19mm Water Proof Ply</p> <p>B-Top Platform: 3' X2' with Boundary with 19mm water proof ply with Sunmika fitting</p> <p>C- Side Left 4' X 2" with 19mm Water Proof Ply</p> <p>D- Side Right 4' X 2" with 19mm Water Proof Ply</p> <p>E- Middle Shelf 3' X 2' with 19mm Water Proof Ply</p> <p>F-Bottom foot 3'X 2' with boundary with 19mm Water Proof Ply</p> <p>Outer Side of A,B, C and D with Pine wood design</p> <p>Inner Side A, B, C D, E,F with sunmika</p> <p>Glue for sunmika</p> <p>Carpenter</p>
2	Wooden Dias 6M (L) X1.5M (B)X1M (H)		<p>Front A= 10' X 3' with 19mm Water Proof Ply</p> <p>Front A'= 10' X 3' with 19mm Water Proof Ply</p> <p>Top B= 10' X 5' with 19mm Water Proof Ply</p> <p>Top B'= 10' X 5' with 19mm Water Proof Ply</p> <p>Shelf C= 10' X 5' with 19mm Water Proof Ply</p> <p>Shelf C'=10' X 5' with 19mm Water Proof Ply</p> <p>Side Left D1=5'X3' with 19mm Water Proof Ply</p> <p>Side Middle D2=5'X3' with 19mm Water Proof Ply</p> <p>Side Middle D3=5'X3' with 19mm Water Proof Ply</p> <p>Side Right D4=5'X3' with 19mm Water Proof Ply</p> <p>Bottom E=10' X 5' with 19mm Water Proof Ply</p> <p>Bottom E'=10' X 5' with 19mm Water Proof Ply</p> <p>Sunmika (8'X4')=10 Pcs Design of Stage</p> <p>Glue for sunmika fitting</p> <p>Carpenter</p> <p>Transportation</p>

3	Executive Chairs for the Dias with Wheels (8 Nos)		<p>Materials:</p> <ol style="list-style-type: none"> <li>1. Primary Material: Engineered wood,Uphostery Material: PU Leatherite</li> <li>2. Features: High Back- cushioned seat &amp; back, cushioned nylon armrest, gas-lift mechanism, tilt mechanism, nylon base, and nylon wheels</li> <li>3. 63 x 49 x 121 cm (LXBXH)</li> <li>4. Maximum Load bearing 110Kg</li> <li>5. Soft touch leather,side bolsters and lumbar for maximum support. The armrest is fixed with support on both side for better comfort &amp; support. Soft plush thick padded headrest. The armrest in mahogany wood finish. Mahogany five star base. Complete knock</li> </ol>
4	Projector 4000 Lux		<p>Bright 4000 ANSI lumens</p> <p>Powerful audio with built-in 10W speaker</p> <p>ECO+ mode for extended lamp life up to 30,000 hours</p> <p>25,000:1 high contrast ratio</p> <p>Maximum display resolution 1920 x 1800</p> <p>Minimum warranty for 3 Years ( On-site)</p>
5	Motorized Projector Screen (12 feet X 10 feet )		<p>Size: - 8 Feet (Width) x 6 Feet (Height) In 4:3 Ratio Picture Format, 120 Inches/10 Feet Diagonal Size, Outer to Outer Metal Barrel Size is 107 Inches/9 Feet 11 Inches</p> <p>With Anti UV Coating to Protect Eyes, A+++++ Grade Fabric, Ideal for Presentations, Meeting Rooms</p> <p>Must Support 1080 P FULL HD, 3 D and 4 K Technology, With Radio Frequency Cordless Remote</p> <p>Lubricated Motor For Silent and Noise Free Operation,Must Come With Radio Frequency Cordless Remote or IR Remote</p>
6	External Speaker and sound System		<p><b>PUBLIC ADDRESS SYSTEM</b></p> <p><b>A.Speakers (20W) -8 Nos</b></p> <ol style="list-style-type: none"> <li>1.Input Power 20W RMS, 30 W Max</li> <li>2.Power Taps 20W, 20/15/10W</li> <li>3.Impedance/Voltage 16 Oms, 100V</li> <li>4.Frequency Response 150-10,000 Hz</li> <li>5.SPL at 1KHz</li> <li>6.Speakers 4 X152.4mm (6) X101.6mm(4)</li> <li>7.Dimension W165 XH885 XD145mm</li> <li>8.Weight 5.50Kg, 6.07Kg</li> </ol> <p><b>B.Amplifier of 415 W-1 Nos</b></p> <ol style="list-style-type: none"> <li>1.Power Output 750W Max,500W RMS at 10% THD, 450W RMS at 5 %THD, 415W at 2%THD.</li> </ol>

			<p>2.Output Regulation  <math>\leq 2\text{db}</math>, no load to full load at 1KHz</p> <p>3.Input Channels  7 x Mic 0.8V/4.7k<math>\Omega</math>, 2 x Aux 100mV/470K<math>\Omega</math>, 1 X Line 1V/50k<math>\Omega</math></p> <p>4.Frequency Response  50-15000Hz <math>\pm 3\text{dB}</math></p> <p>5.Signal to Noise Ratio  60dB</p> <p>6.Tone Control  Bass: <math>\pm 10\text{dB}</math> at 100Hz, Treble <math>\pm 10\text{dB}</math> at 10kHz.</p> <p>7.Outputs  Preamp 200mV/600<math>\Omega</math>, Line 1V/1K<math>\Omega</math></p> <p>8.Speaker Output  4 <math>\Omega</math>, 8 <math>\Omega</math>, 70V &amp; 100V</p> <p>9.Power Supply  AC 220-240V, 50/60Hz, DC: 36V(3X12V Car Battery)</p> <p>10.Power Consumption  AC: 1000VA DC: 8A</p> <p>11.Dimension W510 x H172 x D385mm</p> <p>12.Weight  Around 27 Kg</p> <p><b>C.Gooseneck Mike</b></p> <p>1.Frequency Response 100-15,000Hz</p> <p>2.Impedance 1000<math>\Omega</math></p> <p>3.Sensitivity 7mV/Pa</p> <p>4.Power Source 3V-9V DC</p> <p>5.Overall Length 460mm (18")</p> <p><b>D.Copper wire</b>  1mm, 4 Coils</p> <p><b>E.Cable trucking and ducting system</b>  200 Nos</p>
7	Air Condition 1.5 Tons with stabilizers and other accessories		<p>1) Colour - white copper condenser</p> <p>2) cooling capacity 5150 watt compressor rotary</p> <p>3) Stabilizer AC 4KV</p> <p>4) higher AC mounting clamp</p> <p>5) fitting charge</p> <p>6) Indoor unit weight 12kg</p> <p>7) Outdoor unit weight 41.6kg</p> <p>8) 10 years compressor warranty</p> <p>9) Condenser is environmental friendly</p> <p>10) Anti -corrosive coating on condenser and evaporator</p> <p>11) Heavy duty cooling @ 52 degree celcius</p> <p>12) Power saving inverter technology</p> <p>13) 3 Star and above</p> <p>14) Split type</p>

8 Wooden Parliamentary Seating System with fixed Chair and Dunlop



Wooden Desk (Water Proof Plywood and Sunmika finish) of length 6'-Bench with Mahogany Wood, Cushion, flexible ply etc) Bench of seating capacity of 3 Person in a set with executive finish of length 6'.Desk and Bench type set of above specification (50 Pairs).

**Bench:**  
 Wood =4.5 Cu feet=2400 X4.5  
 Flexible Ply=8'X4'  
 Glue  
 Cushion-foam, cloths, tailoring etc  
 Carpenter  
 Look Color'' Natural

**Desk:**  
 1, Plywood (water proof)  
 a. 8' X 4'= I Pcs 19 mm  
 b. 6' X4'=1 Pcs 6mm  
 2. Sunmika 8'X4'= 2 Pcs  
 3.Glue=  
 4.Carpenter

One Pair of Desk and Bench

## RESPONSE FORM

The form should be typewritten in uppercase (or written in capital letters) and completed clearly and accurately ensuring that all questions are answered. The numbers below correspond to item numbers on the registration form.

### **SECTION 1: COMPANY DETAILS AND GENERAL INFORMATION**

**1. NAME OF COMPANY/INSTITUTION:**

**2. STREET ADDRESS:**

\_\_\_\_\_  
\_\_\_\_\_

**3. P.O. BOX and MAILING ADDRESS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. TEL NO:** \_\_\_\_\_ **6. E-MAIL ADDRESS:** \_\_\_\_\_

**8. CONTACT NAME AND TITLE:**

**9. PARENT COMPANY (Full legal name):**

**10. SUBSIDIARIES, ASSOCIATES AND/OR OVERSEAS REPRESENTATIVE(S):**  
(Attach list, if necessary)

**11a. NATURE OF BUSINESS (Tick one box only):**

**Manufacturer:**     **Traders:**     **Authorized Agent:**     **Consulting Company:**

**Other (specify):** \_\_\_\_\_

**11b. TYPE OF BUSINESS:**

**Corporate/Limited:**     **Partnership:**     **Government Agency:**     **University:**

**Other (specify):** \_\_\_\_\_

**12. YEAR ESTABLISHED:** \_\_\_\_\_ **13. NUMBER OF FULL-TIME EMPLOYEES:** \_\_\_\_\_

**14. TRADE LICENCE NUMBER:** \_\_\_\_\_

## TERMS AND CONDITIONS :-

### GENERAL INFORMATION

The tender bids duly complete in all respects, along with the necessary documents should be submitted to the Registrar, Bodoland University. The Technical Bids so received, shall be opened on 28/12/2022 at 12.00 noon in the Office of the Registrar, Bodoland University in the presence of the representatives of the bidders. The Financial bid of the Bidders shall be opened on the same date or at a later date to be intimated to the bidders whose Technical Bids are found to be valid. Right to reject any or all Tenders, without assigning any reason thereof is reserved by the authority of Bodoland University.

### Terms and Conditions of Supply:

1. All the manufacturers/ distributors should also give a brief profile about their company and the facilities available with them of the quoted items. Their turnover and important firms/ Government Institutes/ P.S.U. etc. to which they are supplying quoted items, should also be mentioned.

1. The last date and time for the acceptance of the bids is 28/12/2022 up-to 12:00 noon.
2. Suppliers should be submitted the following documents along with their quotations:

**a. Technical Bid:**

**Cover-I**

- (a) Unconditional Covering Letter,
- (b) The contractor's experience of successful execution of similar works having value mentioned in the N.I.T. The details of work order and work completion certificate from the executing officers may be furnished for establishing eligibility.
- (c) **PAN, GST Registration, Trade License, Bank balance sheet, experience certificate Income Tax Clearance Certificate, GST Registration Certificates etc.**
- (d) Tender documents.
- (e) Tender fee deposited receipt.
- (f) Non black listed certificate in stamp paper.

**b. Financial Bid :** The Tender document with Bill of Quantities, duly priced and the Cover-II enclosed set of Tender Drawings duly signed.

- (c) Technical specifications offered by the Supplier.
- (d) Technical compliance table
- (e) Technical literature regarding the offered products including diagrams.

3. The rates should be mentioned in the Schedule attached with the Tender Document. Each page of the tender shall be signed in full and stamped with the seal by the supplier. The supplier must clearly state in what capacity he or she is signing the Tender.
4. The supplier shall submit the tender in two envelopes. The first envelope (Technical Bid) shall contain all the documents referred to in above and sealed. The second envelope (Commercial Bid) shall contain the Schedule, in which the supplier shall register the rates of supply. The second envelope shall also, likewise, be sealed. Both the envelope then should be put together, and should be sealed in an envelope on which the cut out slip provided as part of the tender document should be pasted, and should prescribe time and date. The Technical Bid shall be opened first to ensure that suppliers have submitted all the requisite documents. If the Technical Bids are not in order or are deficient in some respect, the commercial bids in respect of such tenders shall not be opened. The date and time of opening the financial bids shall be announced one day after opening all the Technical bids.
5. Supplier should read carefully all the instructions and terms and conditions, etc before registering rates in prescribed schedule of the tender. Taxes and duties etc. should be shown separately.
6. The Technical Documents shall be opened, at 12:30 P.M. on 28/12/2022 or on the next working day if the offices of the University remain closed due to any reason.
7. Technical specifications of the instruments/equipments are given separately.
8. The delivery and installation should be completed within 45 (forty five) days or as specified from placing of the order. No extension shall be granted to the contractors/suppliers for the period of delivery, under any circumstances.
9. If the supplier fails to deliver the article as per the delivery schedule, the University shall be free to procure the balance/undelivered supply, at the risk and cost of the supplier, from other such suppliers.
10. The goods, articles, materials supplied by the supplier shall be accepted after inspection by an officer authorized by the competent authority. No articles/materials which do not conform to the specifications laid down in the terms and conditions or damaged in transit shall be accepted.
11. The bills of the suppliers shall be paid by the University after all the materials/articles/equipments have been received and installed, inspected.
12. Supplier/Vendor must submit Compliance statement in tabular form comparing each specification of the quoted item with that given in the Tender Document
13. The bidder has to install all the required applications provided by the user and also has to provide at least 1 (one) day training to the user including their group.
14. This tender document is not transferable.



15. In the event of any breach of the terms and conditions of the supply, the University may terminate the contract placed with the supplier and forfeit the security deposit of the supplier.
16. The Bidder shall have to be an Original Equipment Manufacturer (OEM) certificate of the products.
17. The bidder should have average annual sales turnover of Rs.20.00 lakh or more during the last three financial years ending 31<sup>st</sup> March, 2022. Attach firm's last 3 years audited profit and loss Account balance sheet duly audited by C.A.
18. The quantity as mentioned may be increased or decreased at the time of placing Order as per requirement.
19. Bidders are advised to study all technical and commercial aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the bidder's risk and may result in the rejection of the bid.
- 20. If the Supplier/Firm could not meet up the standard of the work or not up to the satisfaction of the authority during execution and supply, the authority would not liable to release the payment for partially or whole of the work, as desired, whose decision would be the final. The Supplier/Firm should be bound to accept the decision without any claim thereof.**
21. The payment of bill against the supply work would be paid directly to the concerned firm by the NEC, Government of India or by the University, if the fund would be deposited by the NEC to the University. The University shall not be responsible in any manner for the payment against bill by the NEC, Govt. of India. The Supplier/Contractor/Firm should be bound to accept the decision without any claim thereof.
22. Any dispute between the Parties on matters concern shall be resolved by mutual discussion and legal recourse shall be only as last resort, in which case the matter shall be submitted for Arbitration subject to Kokrajhar Jurisdiction only.
23. Note:
  1. (a) Bidders are advised to read carefully the Terms and Conditions of supply before recording the rates in this Schedule. Bidder should sign all the relevant documents along with Tender documents and should be submitted with the technical bid. Before submission of the Tender, Bidder shall sign each page of the tender form/document and all of its relevant papers with date. The additional alternative and or subtractive clause (if any) shall also to be signed by the bidder, otherwise Bid documents may be treated as cancelled.  
  
(b) No erasures or overwriting shall be allowed, unless they are authenticated under the full signature and the seal of the bidder.  
  
(c) The University reserves the right to:

(i) Accept/reject any/all tenders without assigning any reason thereof.

(ii) Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.

(iii) Add/modify/relax or waive any of the conditions stipulated in the tender document whenever deemed necessary.

(iv) Award the contract to one or more bidders for the items covered by the tender.

## Declaration

1. I declare that all the terms and conditions stated in the Notice Inviting Tender are acceptable to me/us and I/We shall abide by the same in case the contract is awarded to me/us.
2. I also declare that the specification given would strictly be maintained by me/us.
3. I/we understand that non-fulfillment and/or partly fulfillment of specification as made is liable for penalty as deemed fit and necessary by the University authority.
4. All the particulars furnished by me/us in the bid are true to the best of my/our knowledge.
5. I/We will also abide by the conditions that should be stipulated during the period of contract.
6. The decision of the authority will be accepted by me/us during and after the bid evaluation process, without any assigning reason thereof.
7. The payment of bill against the supply work would be paid directly to the concerned firm by the NEC, Government of India or by the University, if the fund would be deposited by the NEC to the University. The University shall not be responsible in any manner for the payment against bill by the NEC, Govt. of India. The Supplier/Contractor/Firm should be bound to accept the decision without any claim thereof.

Date:

(Signature of the Bidder)

Name:

Place:

Contact Number:

Address:

## Financial bid-

Specification should be as stipulated in technical part

<b>Sl. No</b>	<b>Particulars</b>	<b>Qty</b>	<b>Rate</b>	<b>Amount in Rs including all taxes</b>
1	Wooden Dias 6M (L) X1.5M (B)X1M (H)	1 no		
2	Wooden Podium	1 no		
3	Executive Chairs for the Dias with Wheels (8 Nos)	8 nos		
4	Projector 4000 Lux	5 nos		
5	Motorized Projector Screen (12 feet X 10 feet )	5 nos		
6	External Speaker and sound System	1 set		
7	Air Condition 1.5 Tons with stabilizers and other accessories	10 nos		
8	Wooden Parliamentary Seating System with fixed Chair and Dunlop	50 pairs		
			Total Rs.	

**Signature of supplier with seal**

**Registrar**